



Allanson Street Primary School

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Dear Parents and Carers,

Over the last few months we have had to put together many plans in relation to managing the Covid-19 pandemic. We are now, thankfully, in a position to put together a plan for our school to fully reopen in September. We have spent time considering the government guidance and we have drawn together what we feel are the most relevant protective measures for you to be aware of so you can feel some reassurance over what our school will look like when the children return.

Guidance for full opening of school from September 2020:

Systems of control	Actions in School
Protective measures	
Clean hands thoroughly.	<ul style="list-style-type: none"> All children wash their hands on entry to school, when they return from breaks, when they change rooms and before and after eating.
Ensure good respiratory hygiene.	<ul style="list-style-type: none"> 'Catch it, bin it kill it' is promoted across school with tissues and lidded bins available in every room. Public Health England does not recommend the use of face coverings in schools as they may inadvertently increase the risk of transmission. Pupils who arrive at school wearing masks will be shown how to safely remove them following the procedure detailed in the risk assessment. Rooms are well ventilated during the day.
Introduce enhanced cleaning, including cleaning frequently touched surfaces often.	<ul style="list-style-type: none"> School cleaning schedule is in place to ensure daily cleaning of all pupil and staff areas. Staff undertake appropriate cleaning of surfaces and frequently touched points at a mid-point each day. Cleaning materials available in all classrooms and staff areas. Soap and paper towels available at all times across school.



	<ul style="list-style-type: none"> Shared resources cleaned daily or quarantined for 48 hours (72 for plastics).
Where necessary wear appropriate PPE.	<ul style="list-style-type: none"> Supplies of appropriate PPE are available for use at each first aid station. PPE is used if a child becomes ill with symptoms of Covid-19 and a safe distance of 2m cannot be maintained. PPE is used for routine intimate care as part of an agreed care plan.
Minimise contact with individuals who are unwell by ensuring that those who have symptoms of coronavirus, or someone in their household who does, do not attend school.	<ul style="list-style-type: none"> All parents, carers and school staff have a clear understanding of recognised symptoms of Covid-19. Anyone displaying symptoms is not allowed into school. Temperatures taken if necessary. All parents and carers report reasons for pupil absence. Office staff record reasons for absence and notify Head or Deputy of any symptoms related to Covid-19. Parents and carers engage with NHS 111 for relevant testing if displaying symptoms. Anyone in school who becomes unwell is sent home immediately. If a child is awaiting, collection procedures from the risk assessment, 'Pupils becoming ill during the school day' are followed.
Minimise contact between individuals and maintain social distancing wherever possible.	<p>Start and end of the school day:</p> <ul style="list-style-type: none"> Children arrive at school between 8.40am and 9am. Children are collected from school between 3.05pm and 3.15pm. Parents/carers must stagger times of arrival and collection and not all arrive at the earlier time. Parents/carers must follow the one-way system around the school site. Children use year group/department doors for entry and exit. Parents/carers are not allowed into the school building with pupils. Only one parent may come onto the school site with children from the same family. Parents/carers must not gather outside the school gates.
	<p>Grouping the children:</p> <ul style="list-style-type: none"> Children from Y1 to Y6 remain with their class group (in most cases 30 children) throughout the day. Classes do not mix while inside the school building.

	<ul style="list-style-type: none"> • Children within early years remain with their year group throughout the day (60 children in Reception and approximately 45 in Nursery). • Children from Y1 to Y6 mix with their year group over break times and lunchtimes outside on the playground. • Break times and lunchtimes are staggered so that no more than 2 year groups are using the playground, each with a dedicated zone. • Lunchtimes are staggered so that no more than 2 year groups are using the dining room, each class with a dedicated zone. • Different year groups do not mix freely during the school day. • Up to 4 classes may be brought together in the school hall for a formal activity such as an assembly with appropriate spacing of at least 2m between classes.
	<p>Classroom environments and activities:</p> <ul style="list-style-type: none"> • Children who are old enough supported to maintain distance (a safe circle) and not touch staff and their peers where possible. • Adaptations made to the classroom to support distancing. • Children from Y1 to Y6 seated with as much space as possible. Consideration given to children sitting side by side and facing forwards where spacing and furniture allows. • Activities planned and resources used allow for safe delivery of the curriculum. • Separate EYFS 'good practice' guidance used by all staff as appropriate. • Y1-Y6 individual resources such as pencils, rulers and rubber provided for all children along with a named pencil case. • Y1 classrooms offer shared provision areas for a transition period with regular cleaning in line with EYFS guidance.
	<p>Movement around school:</p> <ul style="list-style-type: none"> • Children move around the school as little as possible. Any movement is on the left hand side of a corridor. Passing briefly in a corridor is deemed low risk. • Entry and exit from school supervised by staff to avoid creating busy corridors.

	<ul style="list-style-type: none"> • Use of pupil toilets and cloakrooms supervised by staff.
	<p>Staffing</p> <ul style="list-style-type: none"> • Teaching staff and TA's remain with their class during the day while inside the school building. • Teaching staff and TA's cover year group duties outside over break times and lunchtimes. • PPA teachers work with up to 2 year groups as a maximum. • Staff observe distancing guidelines in their interactions with colleagues and in shared spaces such as the staff room.
	<p>Breakfast Club and After School Club</p> <ul style="list-style-type: none"> • Children from across school mix into wider groups (maximum 16) for wraparound care. Children wash their hands on entry and exit. Contact between children minimised through spacing of tables and activities.
	<p>Other considerations:</p> <ul style="list-style-type: none"> • Children do not bring any items from home other than a coat, a packed lunch, a water bottle and PE kit. • Sensory support involving direct contact between staff and pupil postponed and alternative therapies discussed and utilised. • Peripatetic teachers (music) re-engaged on an appropriate time scale no earlier than Monday 21st September. Small group lessons take place in suitable rooms to allow for distancing between pupils. • School hall and Thompson Centre used for PE sessions for timetables classes. • IT suite out of use for at least the first half term. • Mobile technology used to an agreed timetable allowing for a 72 hour quarantine period between use.

A full detailed risk assessment will be available on the school website, the school app and Class Dojo from Tuesday 1st September 2020.

We have taken the decision to move the training day from Friday 23rd October to Wednesday 2nd September to allow staff and additional day on site to prepare for full reopening. This means that the children are now due to return to school on Thursday 3rd September 2020.

Please be aware that you do not need to provide any stationery resources such as pens, pencils or a pencil case in September as these will be provided by school.

Many thanks for your continued support as we try to manage the safe return of all our pupils for Septemebr 2020.

Mrs P Farnell
Headteacher

Mrs L Dingsdale
Deputy Headteacher

Mrs A Lashley
Chair of Governors

